



CRESA ADMINISTRATIVE BOARD MEETING

CRESA EOC – 710 W. 13th Street, Vancouver, WA

Wednesday, February 19, 2025

2:00 p.m. – 3:30 p.m.

AGENDA

CALL TO ORDER

Chair John Nohr

REGULAR BOARD MEETING

Approval of Minutes from December 5, 2024 Meeting

Communications

From the CRESA Director and Management Team

From the Board

Open Communications – Opportunity for visitors to address the Board

CONSENT AGENDA (2 Items)

The following items can be passed by a single motion, second and vote to approve all listed actions. If discussion is requested the item will be moved from the Consent Agenda and considered separately.

1. Financial Statements – Year End 12/31/24

Summary: Consider approval of financial statements for CRESA funds 6916, 6917 and 6918 through period ending 12/31/24

Action Requested: Approve CRESA financial statements through period ending 12/31/24

2. CRESA Claims and Disbursements NOV-24, DEC-24 and JAN-25

Summary: Consider approval of warrants, EFT payments, payroll disbursements and transfer payments made to Clark County for the period of November 2024, December 2024 and January 2025

Action Requested: Approve total CRESA disbursements for the periods of Nov-24, Dec-24 and Jan-25

NEW BUSINESS

1. Updating Finance Division Policy (Staff Report 2025-01)

Summary: Consider approval of revised Policy 04.032 “Assets, Inventory and Surplus” to reflect updated language and recommendations for the WA State Auditor’s Office.

Action Requested: Approve Staff Report 2025-01

2. 2026 Budget Development Schedule (Staff Report 2025-02)

Summary: Consider approval of the proposed schedule for development and adoption of the 2026 CRESA budget

Action Requested: Approve Staff Report 2025-02

3. Decision Package for One (1) FTE Position for Emergency Management Division (Staff Report 2025-03)

Summary: Consider approval to add one (1.0) FTE position to the Emergency Management Division to CRESA's total headcount starting March 1, 2025

Action Requested: Approve Staff Report 2025-03

EXECUTIVE SESSION

To discuss matters related to labor contract negotiations as allowed under RCW 42.30.140 section (4a).

NEXT MEETING

March 6, 2025

ADJOURNMENT