



**CRESA ADMINISTRATIVE BOARD MEETING**  
**WSDOT/WSP Building – 11018 NE 51<sup>st</sup> Circle, Vancouver, WA**

**Thursday, November 7, 2024**

**11:00 a.m. – 12:30 p.m.**

**AGENDA**

**CALL TO ORDER**

Chair John Nohr

**REGULAR BOARD MEETING**

**Approval of Minutes from September 5, 2024 Meeting**

**Communications**

From the CRESA Director and Management Team

- Subscriber radio purchase options

From the Board

Open Communications – Opportunity for visitors to address the Board

**CONSENT AGENDA (3 Items)**

*The following items can be passed by a single motion, second and vote to approve all listed actions. If discussion is requested the item will be moved from the Consent Agenda and considered separately.*

**1. Financial Statements – through 09/30/24**

*Summary:* Consider approval of financial statements for CRESA funds 6916, 6917 and 6918 through period ending 09/30/24

*Action Requested:* Approve CRESA financial statements through period ending 09/30/24

**2. CRESA Claims and Disbursements 08/01/24 – 08/31/24 and 09/01/24 – 09/30/24**

*Summary:* Consider approval of warrants, EFT payments, payroll disbursements and transfer payments made to Clark County for the period of 08/01/24 – 08/31/24 and 09/01/24 – 09/30/24.

*Action Requested:* Approve total CRESA disbursements for the period of August 1 – 31, 2024 and September 1 – 30, 2024

**3. Emergency Management Performance Grant 24EMPG (Staff Report 2024-13)**

*Summary:* Consider approval for the CRESA Director to receive and expend funds under a subrecipient contract with the State of WA Military Department for the 24EMPG grant in the amount of \$247,584.

*Action Requested:* Approve Staff Report 2024-13

## **NEW BUSINESS**

### **1. Updating CRESA Financial Division Policy (Staff Report 2024-14)**

*Summary:* Consider approval of revised policy 04.006 “Agency Contracts, Leases & SBITAs” to reflect updated language based on guidance from the State Auditor’s Office.

*Action Requested:* Approve Staff Report 2024-14

### **2. CRESA 2024 Budget Amendment for Emergency Management Program Fund 6918 (Staff Report 2024-15 and Resolution 2024-03)**

*Summary:* Consider approval of a 2024 budget amendment for Emergency Management Fund 6918 to accommodate additional SHSP and UASI related grant activity in 2024.

*Action Requested:* Approve Staff Report 2024-15 and Resolution 2024-03

### **3. MPLS Purchase (Staff Report 2024-16)**

*Summary:* Consider approval for the Director to proceed with the purchase and replacement of the MPLS backhaul system and enter into a contract with Parsons Environment & Infrastructure Group.

*Action Requested:* Approve Staff Report 2024-16

### **4. Select CRESA Board Chair and Vice Chair per CRESA Bylaws**

*Summary:* Section 3.2 of the CRESA Bylaws states that the Chair and Vice Chair of the Administrative Board shall be selected by the Board on an annual basis.

*Action Requested:* Board vote on Chair and Vice Chair for the 12-month period of January 1, 2025 to December 31, 2025

## **ADJOURNMENT**

## **NEXT MEETING**

December 5, 2024